



AI•KAIROS

AI Kairos Learning Lab

Free AI Literacy Starter Pack

Printer-friendly resources for learning, teaching, and talking about AI with purpose.

Inside this pack	
FOCUS Framework Reference	One-page reference for writing clear AI prompts using the AI Kairos FOCUS framework.
READY Framework Reference	One-page reference for evaluating AI use with the AI Kairos READY framework.
READY Lesson Plans for Adults and Parents	Full lesson and mini-lessons that help adults practice AI evaluation and model responsible use.
AI Glossary Master List	A 44-term professional reference for AI literacy vocabulary.
School AI Policy Template	A customizable K-12 policy starter that supports responsible, transparent AI use.
Pre/Post Assessment	Two assessment versions for Grades 1-6 and Grades 7-12.

FOCUS at a glance

Write clear AI prompts.

Letter	Meaning
F	Function: what you want AI to do
O	Objective: the goal or success
C	Context: the background AI needs
U	User & Tone: audience and voice
S	Specifics: limits and format

READY at a glance

Evaluate AI output.

Letter	Meaning
R	Recognize AI all around you
E	Evaluate outputs
A	Apply skills you have learned
D	Develop more skills
Y	You are in charge of how you use AI

You are the thinker. AI is the tool.